

## **Executive Director – Creative & ambitious leader needed! Great community & lifestyle gained!**

Are you committed to the children of today and their tomorrow? Can you lead, manage and evaluate a staff, with an ability to properly delegate? Can you cultivate and maintain relationships with staff, families and the community? If so, you may be the person we are looking for!

The Baraga-Houghton-Keweenaw (BHK) Child Development Board is looking for an Executive Director with the vision and ability to lead the organization into a new era of management focused on serving children, improving education and community collaboration. BHK is a non-profit human-services organization with over 300 personnel and 30 locations serving more than 1,700 families through 16 federal, state and privately funded programs throughout the western seven counties of the Upper Peninsula of Michigan. Some of these programs include AmeriCorps, Great Start Readiness Program, Head Start and 21st Century Community Learning Center Program.

BHK is nestled in Houghton, Michigan which borders on the beautiful Portage Waterway. Counted among "The 100 Best Small Towns in America" by Norman Crampton, Houghton County offers a bounty of recreational opportunities all year long such as boating, fishing, swimming, hiking, hunting, skiing and snowmobiling. It is also home to Michigan Technological University, Finlandia University and a number of top-ranked K-12 schools. Many of these K-12 schools have received the Michigan Blue Ribbon Exemplary Award.

The ideal candidate must have a strong dedication to the mission of BHK, a Bachelor's Degree (Master's Degree preferred) in Public Administration, Early Childhood Education or a related field. A minimum of five years management experience directing a Not for Profit, Head Start Agency or similar human-service program along with exceptional verbal and written communication skills are required. BHK offers an excellent benefits package including paid vacations and holidays, health insurance, 403B retirement plan with employer match, deferred compensation and flex-spending accounts. Salary is commensurate with experience.

If you believe you are a match for our mission and environment, please complete an application for employment (available on [www.bhkfirst.org](http://www.bhkfirst.org)) and send along with your resume and cover letter to [bhk@bhkfirst.org](mailto:bhk@bhkfirst.org) or mail to the address below by December 5. Please refer to this ad in your reply.

BHK Child Development Board  
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